



Snow committee guidelines

Woodhawk One Club Condominiums - Guidelines for Managing Snow Removal & Salting During the Snow Season

To ensure safety and effective coordination during winter weather, the following guidelines outline the procedure for monitoring conditions and approving additional salting applications:

1. **Monitoring and Forecast Review**

The Property Manager and Maintenance Manager will monitor weather forecasts throughout the snow season to anticipate potential snow and ice events.

- The snow removal contractor is responsible to remove snow from the following streets- Fox Hollow Court, Pheasant Run, Quail Roost, Teal Trace, Heather Court, Thistle Trail and Mid-rises #100, 120, 140 and 160, when the snowfall reaches 2" of accumulation from stated roadways and driveways; this includes shoveling of sidewalks.
- Snow removal shall start no earlier than 5:30am unless otherwise advised by the Snow Committee Rep the day or evening before.
- Damages inflicted on brick structural walls, light fixtures, light poles and lawns will be repaired by the Snow Removal Contractor.

2. **Standard Salting Procedure**

Salting is automatically performed by the snow removal contractor during snow plowing operations. This includes the listed roadways, downhill driveways and garage entrance ramps to the mid-rise buildings. In these cases, no additional action is required from the management team or the Board.

3. **Icy Conditions Without Snowfall**

When icy conditions develop but there is not enough snow to warrant plowing, the Property Manager and Maintenance Manager will review the forecast and assess conditions to determine whether additional salting or deicer application may be necessary.

4. **Decision-Making Process**

A text message group will be established to coordinate communication and decision-making.

- The group will include all Snow Committee members, the Property Manager, and the Maintenance Manager.
- Decisions regarding additional salting or deicer applications will be made based on weather conditions and forecasts.
- A majority agreement within the group will authorize additional applications.

5. **Action and Contractor Notification**

Once a decision is reached, the Maintenance Manager will contact the snow removal contractor and authorize the snow removal, salting or deicer application, typically scheduled for the following day.

